

CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 clerk@chiseldon-pc.gov.uk

You are summoned to the Finance, Contracts and HR Committee meeting.

Wednesday 4th December 2024 at 7.30pm at the Chapel Office, Butts Road, Chiseldon.

AGENDA

Note – for any items that are not confidential, the public should request to see “Additional information” from the Clerk prior to the meeting. The information will not be available during the meeting.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

1. Attendances and apologies for absence to be received and approval voted on.
2. Declarations of interest and vote on any dispensations submitted
3. Public recess
4. Approve Minutes from 6th November 2024.
5. Review action points

HR – No items

Finance –

6. To review adding a further amount to the CCLA account to maximise interest payments of council funds, as recommended by the internal auditor. [See additional information.](#)

7. To approve emergency and H&S maintenance costs for Rec Hall roof repairs carried out. £175.00 & VAT for emergency repairs and £512.00 & VAT for further roof repairs. [See additional information.](#)

8. Consideration and vote if relevant to approve the updated draft 2025/26 budget and precept. [See additional information.](#) Will move to Jan 25 finance meeting if no decision is made. Full Council must approve final budget and precept amount.

9. Approval of quote to cut the rear of the Butts Road cemetery hedge down to 6 foot and remove all cuttings. This will then reduce our hedge cutting contract by £300 per annum. Approved by EGPA committee. [See additional information for additional quotes received.](#)

10. To review the latest budget vs expenditure report and note any areas for concern of over and underspend. To also consider whether to review this report at each Finance meeting. See additional information. The Chairman of the Finance meeting is to report back to the following full council meeting with any budget lines that need consideration.

11. Discussion and vote on moving the remaining funds in the allocated fund for the bell tower refurbishment to another project allocation.
(Project now completed) **£1700 remaining.**

12.Contracts – No items

13. Items for next agenda. (Cannot be discussed at this meeting)

Next meeting: Wednesday 8th January 2024, at 7.30pm The Old Chapel on Butts Road.

Signed: C Wilkinson (Clerk) 28.11.2024

Clair Wilkinson

Current Committee:

Ian Kearsey (Committee Chairman), Chay Ford, Jon Jackson, Steve Woodham, Matt Hinton, Stephen Turley and Fareed Quidwai.

Legislation that allows the Council to act:

Item 8. Rec hall roof. LGA 1892 s.8 (1)(i)

Item 10. Hedge cutting. LGA 1892 s.8 (1)(i)

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Section 17. Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our “Biodiversity Duty” and Crime and Disorder” policies which are on our website www.chiseldon-pc.gov.uk